

# Claybrooke Parva Parish Council



All Councillors are summoned to a **Meeting of Claybrooke Parva Parish Council on Wednesday 3<sup>rd</sup> December 2025 at 7.00pm** at the Claybrooke Parva school hall

## Agenda

1. **Members present**
2. **To receive any apologies for absence**
3. **To receive and consider any disclosures of personal interests**
4. **To receive any members' request for dispensation**
5. **Public participation session**
6. **To approve as accurate the minutes of last meeting held on 17<sup>th</sup> September 2025**
7. **To consider matters arising from the Minutes of meeting on 17<sup>th</sup> September 2025.**
8. **To receive any matters raised by District/County Councillor**
9. **To discuss and agree any financial matters**
  - i) To note any receipts and approve the expenditure for up to November 2025.
  - ii) To note the bank reconciliation up to end of November 2025.
  - iii) To discuss and agree the budget for 2026/27
  - iv) To discuss and agree the precept for 2026/27
10. **Planning Matters**
  - i) **To consider any new planning applications**

**25/00955/OUT** – to erect 9 self-build houses at Wells Close. Support but without the shop

**25/01339/FUL** - Change of use of land to 9 travellers pitches, including associated access and works (retrospective). **Objected**
  - ii) **To consider any Other/ Ongoing planning matters**

Enforcement notice for Claybrooke Hall **Reference: 19/00356/DEVS Enforcement Notice Reference : EN627.** Haha/extension of garden and **Listed Building Enforcement Notice No. LBEN628** – Alterations to the building.

**24/00164/COMS – Enforcement Notice** Spinney View Farm – allegation that conditions of number of caravans and layout not being complied with – under investigation. Also investigating possible environmental breaches.

**24/00452/VAC** – Cream Cottage- erection of car port with metal roofing- appeal lodged to Secretary of State. Appeal dismissed.
11. **To discuss Councillor or other training**
12. **To receive an update and discuss business relating to the Joint Burial Committee to discuss and agree the annual donation to the JBC.**
13. **To discuss and agree the mowing contract for 2026/27**
14. **To discuss applications for the Harborough District Community fund.**
15. **To receive an update on the repair of the village sign**
16. **To receive an update on the flooding outside on Main Road behind Claybrooke Court.**
17. **To receive any correspondence and agree actions - Restricted ByWay -Green Lane**
18. **Any other business**
19. **Date of the Next Meeting**

For information the CEO and Leader of Harborough Council has offered to meet with Parish Councils in the District. Head of Planning Enforcement , Michaela Barton will also attend. As the villages are so close together, Claybrooke Parva Parish Councillors will also attend the initial part of the Claybrooke Magna PC meeting on 11<sup>th</sup> December 2025 to meet them. As this is a Parish Council meeting and other Parish business needs to be discussed so time will be limited.

Signed by Patricia Nunn – 26.11.25 Parish Clerk/RFO