

Claybrooke Parva Parish Council

Report On Annual Accounts 2024-25

1. The Parish Council's Annual Accounts are formulated on a Receipts and Payments basis in accordance with relevant audit regulations.
2. The Parish Council spent a total of £4608.00 against a precept of £5,554.00. Also, £1268.50 was spent by cheques being presented from the previous year. The precept was increased in line with the agreed budget. A VAT refund for 2024/25 of £81.76 was received in this financial year.
3. The largest items of expenditure was for the payment of the clerk's annual salary of £1,542.00.
4. At the year end the Parish Council held financial assets of £8406.84. These funds will continue to be monitored and used to fund the on-going asset replacement schedule. The fixed asset schedule has been reviewed and updated.
5. The Joint Burial Committee (JBC) (responsible to the three parishes of Claybrooke Magna, Claybrooke Parva and Ullesthorpe) has not finalised their accounts for 2024/25 due to illness of the clerk but these will be given to the Parish Council when received.

There is another bank account under the old Joint Burial Board (JBB) for which the JBC has no control at the moment and the amount of funds held there are unknown. It is hoped that the bank account will come under the control of the JBC in the next financial year and will be reported then.

6. The Parish Council Reserve Account continues to attract very small amounts of interest.
7. The Parish Council has no loans or finance agreements.
8. The Parish Council does not hold petty cash.
8. There were not any items raised at the last annual internal audit.
10. The Council's website is regularly updated with latest minutes, agendas and other news items.
11. There was not any significant events during the financial year .

Claybrooke Parva Parish Account Summary 2024-25

Receipts

	2023/24	2024/25
Balance b/f	7586	8594
Precept	5049	5554
Bank Interest	50	53
Grants/Refunds	54	82
Total	12739	14283

Expenditure

Staff Costs	591	1542
Staff office expenses	79	69
Other	4904	4265
Joint Burial Committee	0	0
Total	5574	5876
Net	7165	8407

Unpresented cheques	1429	160
Grand total	8594	8247
Joint Burial Committee	639	0
Total	9233	8247

Bank Reconciliation

Name of Authority: Claybrooke Parva Parish Council
County Area – Leicestershire and Rutland

Financial Year ending 31st March 2025

Prepared by: Patricia Nunn – Parish Clerk/RFO

Date: 16th April 2025

Balance as per Bank Statements as at 31st March 2025

Current account 4560

Reserve account 3847

Total **8407**

Less unpresented cheques at 31.03.25 160

Net balance as at 31.03.25 £8247

Section 137 Payments

Section 137 of the Local Government Act (as amended) 1972 allows Parish Councils to spend up to £10.81 for 2024/25, per elector for purposes for which they have no other specific statutory power to continue but to build stronger relationships in the community.

The Section 137 calculation for the Council for year ending March 2025 is:

$$10.81 \times 151 = \pounds 1632.31$$

Total spending was £25.00 for Remembrance Day wreath.

Asset Schedule

As at 31 March 2025 the following assets were held:

Land and Property:

Village Green - £ 80,000

Other:

Item	Value	Date Acquired	Date of Disposal	Notes
Waste Bins (6)	500	1999/2018		
Outside Light	200	1999		
Village green seat	200	2008		
Memorial bench	1700	2022		
Wooden Village Sign	2,000	2000		
Parish Notice Board	800	2017		
Laptop	160	2023		
Total	5560			

Grand Total - £85,560

Variances

1. The difference between year-end cash at bank and annual net receipts /expenses figure is due to roundings.

Name of external Auditor: Moore UK

Prepared by Patricia Nunn – Parish Clerk/RFO