

Claybrooke Parva Parish Council

Minutes of the Parish Council Meeting held on Wednesday 5th March 2025 at 7.00pm in Claybrooke Parva School Hall

1. Members Present

Cllr Fay Briggs (FB) (Chairman), Cllr Neil Blackhall (NB) Vice- Chairman , Cllr Ray Middlemas (RM), Cllr Rita Herald (RH) and Patricia Nunn (PN), Parish Clerk.

There was 1 member of the public present.

2. Apologies for Absence

Apologies were received from DCllr R Page which were accepted.

3. To receive and consider any disclosures of personal interest

There were not any disclosures.

4. To receive members' request for dispensation

RM has dispensation to speak and vote on matters of the Joint Burial Committee.

5. Public Participation Session

It was mentioned that the gravestones in the cemetery was still an ongoing item.

The green box by the village notice board is the property of the gas board.

6. To approve as accurate the minutes of last meeting held on 4th December 2024

It was proposed by NB, seconded by RM, that the minutes be approved as accurate. Agreed unanimously. **Resolved.** They were signed by FB.

7. To consider matters arising from previous minutes on 4th December 2024

All matters arising from the previous meeting have been actioned.

8. To consider matters raised by the District/County Councillor

RP provides regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

9. Financial Matters

i) To approve expenditure and note receipts to the end of February 2025

Payment to P Nunn for expenses. Travel to March meeting 12.57

45px 8 = £3.60; printing costs for Jan, Feb and March

2.99 x 3 = £8.97)

Payment to P Nunn for salary Oct- Dec including backpay 423.90

Payment to Npower for electricity Oct-Dec 40.64

Total payments: £1855.57 (£419.10 pd in September; £511.10 paid in October)

Receipts

11.9.24	Half precept	2777.00
30.08.24	Interest	4.54
30.09.24	Interest	4.70
31.10.24	Interest	4.55

Proposed by FB, seconded by RH, that all expenditure be approved and receipts noted.

Agreed unanimously. **Resolved.**

ii) To note the Bank Reconciliation to the end of February 2025.

Current Account:

c/f at 11.12.24		5871.31
Outstanding November payments	525.97	5345.34
December payment	423.90	4921.44
January payment	40.64	4880.80
March payment	12.57	4868.23

Reserve Account

c/f 30.11.24		3826.41
Interest	12.95	3839.36

Proposed by FB, seconded by NB, that all transactions noted. Agreed unanimously. **Resolved.**

10. Planning

i) To consider any new planning applications

24/01645/FUL- Ullesthorpe Road – creation of new access off highway - neutral

25/00165/FUL - 19 Western Drive- demolition of conservatory and construction of rear extension
- neutral

ii) To consider any other/ ongoing planning matters

Enforcement notice for Claybrooke Hall, Reference: 19/00356/DEVS Enforcement Notice

Reference: EN627. Haha/extension of garden enforcement . Also, **Listed Building Enforcement Notice No. LBEN628** – Alterations to the building. A warrant has now been obtained by HDC to enter the property before the end of March. **PN** to chase after end of March.

24/00452/VAC - Cream Cottage, Main Road - Cream Cottage- erection of car port with metal roofing- appeal lodged to Secretary of State.

24/00164/COMS – Spinney View Farm – An inspector will be visiting the site next week to check on a report of an alleged new building on the site. **PN** to chase after end of March.

11. To discuss Councillor or other training

No training needs identified at this time.

12. To discuss and agree the contract renewal for grass cutting on the green

It was Proposed by FB, seconded RH, that the contract with the Gardener for the cutting of the green be renewed at the increased price. Agreed unanimously. **Resolved.**

13. To receive and update and discuss business relating to the Joint Burial Committee

RM gave a report on the items raised at the last JBC meeting, including:

- It was agreed to obtain another quote for mowing of the churchyard.
- Quotes to be obtained for replacing the notice board and painting the gates. This work would be dependent on achieving the necessary funding.
- To consult with residents about gravelling the memorial garden. If a positive response is received, any work would be dependent on gaining the relevant funding.
- To remap the cemetery to ensure an accurate plan of both areas

14. To approve to support the school’s application for s106 funding for upgrading school sports field

It was proposed by FB, seconded by NB, that the PC support the s106 application by the school to repair the existing sports field to increase sporting activities for the school and the community. Agreed unanimously. **Resolved**

15. To receive an update on the A5 safety issues

RP provided regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

PN to ask LCC about widening the junction from the A5 onto Woodway Lane.

16. To agree a date for the annual litter pick agreed for 22.3.25 at 10am. Meet by the village notice board.

Posters to be distributed by NB It was agreed that NB could purchase bin bags for the rubbish collected.

17. To Discuss the new HDC Local Plan consultation

Consultation will commence this month. Documents are available on the HDC website. Magna Park is proposed to expand to close to the garden Centre.

18. To discuss the public right of way registration - Church Lane – Woodway Lane

Modification Order no. 2025 received consultation up to end of February and 3 objections were received. This will now go to the Planning Inspector for consideration.

19. To receive any correspondence and agree actions

Can up to date contacts for the Police and their surgery days be obtained. **PN** Concern was raised about an alleged theft from a resident’s property.

20. Any other business

It was agreed for a volunteer to clean the village sign.
There will be national 80th VE Day celebrations in May.
The summer fete will be held at the church on 29th June 2025.

21. Date of Next Meeting

The next Parish Council meeting will be held on Wednesday 21st May 2025 at 7.00pm in Claybrooke Parva School Hall immediately after the Annual Parish Council meeting.

The meeting was closed by the Chairman at 2005.

To **resolve** that the minutes of the meeting of the Parish Council held on the 5th March 2025, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Fay Briggs.....

Date:..... 21st May 2025.....

Matters Arising:

1. To chase update on Claybrooke Hall and Spinney View Farm. **PN**
2. Posters about the litter pick to be distributed. **NB**
3. LCC to be asked about widening the junction from Woodway Lane to A5. **PN**