

Claybrooke Parva Parish Council

Minutes of the Parish Council Meeting held on Wednesday 4th December 2024 at 7.00pm in Claybrooke Parva School Hall

1. Members Present

Cllr Fay Briggs (FB) (Chairman), Cllr Neil Blackhall (NB) Vice- Chairman , Cllr Ray Middlemas (RM), Cllr Rita Herald (RH) and Patricia Nunn (PN), Parish Clerk. DCllr R Page joined the meeting at 7.20pm
There were 2 members of the public present.

2. Apologies for Absence

No apologies were received.

3. To receive and consider any disclosures of personal interest

There were not any disclosures.

4. To receive members' request for dispensation

RM has dispensation to speak and vote on matters of the Joint Burial Committee.

5. Public Participation Session

- Reference was made to the outstanding matter of the gravestones in the cemetery.
- The ownership of Wells Close, Woodway Lane has not changed.
- A question was raised about the grass in the memorial garden being dead.

6. To approve as accurate the minutes of last meeting held on 4th September 2024

It was proposed by NB, seconded by RM, that the minutes be approved as accurate. Agreed unanimously. **Resolved.**

7. To consider matters arising from previous minutes on 4th September 2024

All matters from the previous meeting have been actioned.

8. To consider matters raised by the District/County Councillor

RP provides regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

9. Financial Matters

i) To approve expenditure and note receipts to the end of November 2024

Payment to P Nunn for expenses. Travel to December meeting 45px 8 = £3.60; printing costs for Oct, Nov and Dec. £2.99 x 3 = £8.97; stamps £6.80)	19.37
Payment to P Nunn for salary Jul-Sept	366.30
Payment to E.On Energy Solutions for annual maintenance charge (Street lighting)	52.80
Payment to Npower Commercial Gas for electricity Jul-Sept	31.10
Payment to Plastikcity for annual invoice and SSL certificate	156.00
Payment to The Gardener for 4 cuts Aug- Oct.	324.00

Payment to K Winter for hedge cutting of the green.	400.00
Payment to the Royal British Legion for poppy wreath (+£5.00 donation)	25.00
Payment to the Claybrooke JBC for annual donation	400.00
Payment to The Gardener for 1 cut in Oct.	81.00

Total payments: £1855.57 (£419.10 pd in September; £511.10 paid in October)

Receipts

11.9.24	Half precept	2777.00
30.08.24	Interest	4.54
30.09.24	Interest	4.70
31.10.24	Interest	4.55

Proposed by RM, seconded by FB, that all expenditure be approved and receipts noted. Agreed unanimously. **Resolved.**

ii) To note the Bank Reconciliation to the end of November 2024.

Current Account:

c/f at 31.8.24		5211.31
August payments	582.00	4629.31
June payment (school hire)	132.00	4497.31
September payments	67.11	4430.20
September receipts	2777.00	7207.20
September payments	366.30	6840.90
Outstanding September payments	52.80	6788.10
October payments	511.10	6277.00
November payments	925.37	5351.63

Reserve Account

c/f 31.08.24		3812.62
Interest	13.79	3812.62

Proposed by NB, seconded by FB, that all transactions noted. Agreed unanimously. **Resolved.**

iii) To approve Clerk's salary increase 2024/25

It was proposed by RH, seconded by FB, that the National pay award be applied to the clerks' salary with effect from 1st April 2024. Agreed unanimously. **Resolved.**

iv) To approve the PC budget for 2025/26

A copy of the draft budget was circulated to all members prior to the meeting. A 3% increase was included to cover estimated annual increases in costs. It was proposed by FB, seconded by NB, that the draft budget be accepted. Agreed unanimously. **Resolved.**

FB left the meeting at 1915, the meeting was reconvened at 1920.

v) To approve the precept for 2025/26

It was proposed by NB, seconded by RH, that the precept for 2025/25 be set at £5721.00. Agreed unanimously. **Resolved.**

10. Planning

i) To consider any new planning applications

No new applications received.

ii) To consider any other/ ongoing planning matters

Enforcement notice for Claybrooke Hall, Reference: 19/00356/DEVS Enforcement Notice

Reference: EN627. Haha/extension of garden enforcement . A warrant is being obtained by HDC to enter the property. The PC have written to HDC expressing their serious concern at the lack of progress on the matter. Awaiting a response.

24/00452/VAC - Cream Cottage, Main Road - Creation of new site access and erection of carport (Variation of condition 6 (Permitted Plans) of (20/00515/FUL), to use tile effect metal roofing sheets instead of clay tiles – Retrospective – appeal dismissed. Appeal has now been made to the Secretary of State.

24/01325/SCR – Application for an Environmental Impact Assessment for proposed Solar farm – **not required.**

24/00164/COMS – Spinney View Farm – The condition for the number of caravans and layout not being complied with is under investigation. Also, EA is investigating possible environmental breaches.

11. To discuss Councillor or other training

No training needs identified at this time.

12. To receive and update and discuss business relating to the Joint Burial Committee

RM gave a report on the items raised at the last JBC meeting on 18th November, including:

- that the hedges have been trimmed and quotes are being sought for 2024/25 grass cutting.
- The JBC are actively progressing the land registration of the new cemetery and to resolve the banking issues.
- A contractor has been contacted to assess the water in the new cemetery.
- The annual contribution to the JBC will be increased slightly to cover basic costs. This donation is based on per capita per village.

13. To discuss the public right of way registration - Church Lane – Woodway Lane

A response has been received stating that the Order will be advertised in the New year and if no objections are lodged within 6 weeks, the Order will be confirmed.

14. To agree a date for the annual village inspection

Thursday 20th February 2025 at 11am. **PN/NB**

15. To receive an update on the HDC Community Fund

At the last meeting it was agreed to support the application to the fund by the Marc Smith charity. The charity have now been awarded £5,000 from the fund.

16. To receive any correspondence and agree actions

- a TTRO has been received for work by Severn Trent between Frolesworth Road and the Claybrooke Parva village sign on 13th January 2025 lasting for 3 days.
- An email reminding people to park courteously when dropping off children at school.
- A letter was received from a resident concerned about burials in the new cemetery. This has been replied to.

15. Any other business

- Concern about road edges along Woodway Lane. To be reported to LCC. **PN**
- Could another notice board be purchased for Parish Council notice only.

16. Date of Next Meeting

The next Parish Council meeting will be held on Wednesday 5th March 2025 at 7.00pm in Claybrooke Parva School Hall.

The meeting was closed by the Chairman at 1930.

To **resolve** that the minutes of the meeting of the Parish Council held on the 4th December 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Fay Briggs.....

Date:..... 5th March 2025.....

Matters Arising:

1. Concern about road edges along Woodway Lane to be reported to LCC. **PN**

The Parish Council would like to take this opportunity to wish everyone a very happy Christmas and New Year.

