

Claybrooke Parva Parish Council

Minutes of Council Meeting held on Wednesday 6th March 2024 at 7.00pm in Claybrooke Parva School Hall

1. Members Present

Cllr Fay Briggs (FB) (Chairman), Cllr Neil Blackhall (NB) Vice- Chairman , Cllr Ray Middlemas (RM), Cllr Rita Herald (RH) and Patricia Nunn (PN), Parish Clerk
DCllr Rosita Page joined the meeting at 1930 hours.
There were 2 members of the public present.

2. Apologies for Absence

There were not any apologies.

3. Public Participation

- It was reported that some items have been moved from some graves. This will be passed to the JBC.
- Damage occurred to a residents' car which has been reported to the Police.

4. Disclosure of Personal Interest

There were no disclosures.

5. Grants of Dispensation

RM has dispensation to speak and vote on matters of the Joint Burial Committee.

6. Minutes of last meeting held on 17th January 2024

Proposed by NB, seconded by RM, that the minutes be accepted. Agreed unanimously. **Resolved.**

7. Matters Arising from Previous Minutes on 17th January 2024

All matters from the previous meeting have been actioned or to be discussed at this meeting.

8. Matters raised by District/County Councillor

RP provides regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

9. Finance

i) Payments and receipts:

Payments

Payment to P Nunn – printing costs Feb and March	5.98;	9.58
fuel to meeting	8 x 45p = £3.60)	
Payment to the Gardener for 1 grass cut November		81.00
Payment to HDC for 2023 contested election costs		1420.58
Authorised by Councillors to be paid on 27.1.24.		
Payment to J Butcher for clerk expenses		4.00
Payment to LRALC for clerks 3 training (J Butcher)		50.00
Total payments:	£1565.16 (1505.58 paid in Jan and Feb)	

Receipts

29.1.24	Half precept	2524.50
31.01.24	Interest	4.96

Proposed by RM, seconded by RH that the payments to be paid and receipts noted. Agreed unanimously. **Resolved.**

It was proposed by FB, seconded by NB, that the Parish Council should contribute to the legal fees paid by Claybrooke Magna and Ullesthorpe Parish Councils for the matter involving the former Claybrooke Joint Burial Board. The invoices received to be split equally between all three Parish Councils. The amount to be paid by Claybrooke Parva Parish Council is £875.00. Unanimously agreed. **Resolved.** The amount of £875.00 to be paid to both Claybrooke Magna and Ullesthorpe Parish Councils in proportion to what they have paid.

ii) Bank Reconciliation

Submitted for end of February 2024 showing bank reconciliations on both accounts.

Balances:

Current Account:

c/f at 31.12.23		4363.89
<i>Outstanding October payments</i>	<i>159.99</i>	<i>4203.90</i>
<i>(Laptop refund;)</i>		
January payments	111.17	4092.73
<i>Outstanding January payments (school hire)</i>	<i>132.00</i>	<i>3960.73</i>

January receipts	2591.10	6489.83
Additional January payments	85.00	6319.83
February payments	1420.58	4899.25
<i>March payments</i>	<i>59.58</i>	<i>4839.67</i>

Reserve Account

c/f 30.12.23		3780.21
Interest	4.96	3785.17

Proposed to be accepted by FB, seconded by RM, to be approved. Agreed unanimously. **Resolved.**

10. Planning

i) New/unresolved planning applications

24/00119/FUL – side extension to The Belfry, Main Road – neutral.

ii) Other/ Ongoing planning matters

a) **Enforcement notice for Claybrooke Hall, Reference: 19/00356/DEVS Enforcement Notice Reference : EN627.** Haha/extension of garden enforcement . HDC intend to enter the property on 13th March.

b) **Spinney View Farm-** HDC are monitoring the site and are contacting the owner to request that he clears rubbish from the site. Issues of possible contaminated waste have been referred to the Environmental Agency.

11. Councillor or Other Training

No training needs at this time.

12. Joint Burial Committee Update

The JBC had a meeting on 13th February 2024.

A new bank account is being set up.

Are looking to train a JBC member in an accredited course with NAMM (National association of Memorial Masons) to inspect memorials as is difficult to find a contractor. Most nearby parishes are doing the same.

Seeking a person to mow the cemetery as the previous contractor does not wish to continue

A Community Day was held on 3rd March 2024 to improve the condition of the cemetery. Thanks go to

all those who participated.

13. Matters Arising

- **Civility and Respect project** -More information to be sought. **FB**
- **Public Right of Way** – Church Lane- Woodway Lane registration –ongoing.
- **HDC Local Plan** – The PC submitted their responses. Many residents were not happy with the process or communication meeting. A letter to be sent to HDC. **PN**
- **Magna Park Community Fund** – noted that the fund exists for community projects.
- **Litter pick** – to be held on Sunday 17th March 2024 at 10.00. All welcome.
- **S106 Funding for the school** – The school are applying for funding to improve the sports field and remove old dilapidated equipment to increase the participation of the sporting facilities by the school and local community. It was proposed by FB, seconded by RB, that the PC support this application. Unanimously agreed. **Resolved.**
The School to be asked to attend the next meeting, or submit a report stating their 5 year vision, especially in relation to the swimming pool. **PN**
- **Village Fete 30.6.24** -to be held at the church , more details to follow. It was proposed by FB, seconded by NB, that the village green could be used for this event but for pedestrian use only. This was unanimously agreed. **Resolved.**

14. Correspondence

- From residents concerning issues at Spinney View Farm which have been responded to.
- From a resident concerning the damage to green on Western Drive by Severn Trent. This was reported to Severn Trent by the resident.

15. AOB

- Fly-tipping on Woodway Lane has not been cleared by HDC despite being reported several times. Issue to be passed to **RP.**

The meeting was closed by the Chairman at 2015 and all residents left the meeting.

17. Date of Next Meeting

The next Parish Council meeting will be held on Wednesday 15th May 2024 at 7.30pm in Claybrooke Parva School Hall preceded by the Annual Parish Council meeting at 7pm.

To **resolve** that the minutes of the meeting of the Parish Council held on the 6th March 2024, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Fay Briggs.....

Date:..... 15th May 2024.....

Action Point 1: HDC to be contacted about concerns over communication of local plan. **PN**

Action Point 2: Civility and Respect project -more information to be sought. **FB**

Action Point 3: School to be contacted about attending next meeting/ submitting an annual report. **PN**