

# CLAYBROOKE PARVA PARISH COUNCIL

**Meeting to be held on Wednesday 4<sup>th</sup> October 2023 at 7.30pm at the school hall**

## Agenda

Dear Councilors

I hereby give notice of summons to all Parish Councilors to attend a full Parish Council meeting on Wednesday 4th October to transact business in accordance with this Agenda.

Mrs Jan Butcher - Proper Officer & Financial Responsible Person.

1. **Members present**
2. **Apologies**
3. **Disclosure of personal interests**
4. **Chairman's Announcement**
5. **Public Participation**
6. **Approval of Minutes of Extraordinary meeting minutes held on 26<sup>th</sup> July 2023**
7. **To consider and resolve CPPC Codes, Standards, & Procedures.**
  - a. Code-of-Conduct-2023,
  - b. Code-of-Conduct Guidance-Notes 2023,
  - c. Standing Orders-2023,
  - d. Financial Regulations-2023,
  - e. Complains Procedure-2023,
  - f. Risk Assessment 2023
  - g. Information Publication Scheme 2023
  - h. Scheme of Delegation 2023
  - i. Gifts and Hospitality Policy and Register 2023
8. **Banking & Accounting matters and Resolutions**
  - a) Status of progress NatWest banking mandate.
  - b) Review of Banking provisions
  - c) Bank Account values.
  - d) To allow former Clerk & Chairman to continue to sign Cheques.
  - e) To reappoint AEH Accountancy as the Parish Councils accountants.