

CLAYBROOKE PARVA PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 17TH MAY 2023 AT CLAYBROOKE SCHOOL HALL 7.30PM

1 Members Present.

Councillors; Cllr G Hart (Chairman), Cllr N Jenkins, Cllr F Briggs, Cllr R Middlemass.

Clerk; P Nunn.

2 Apologies.

Received from Cllr R Herald, District Cllr Page.

3 Chairmans Announcements.

Chairman advised that the Parish Council had received a letter submitted on behalf of Claybrooke Residents raising concerns regarding residents from adjoining parishes acting as a mob and disrupting CPPC meetings, advising this type of behaviour was preventing the views of CP residents from being heard. Also due to fear of mob intimidation some CP residents had purposely decided not to attend CPPC meetings. The Chairman confirmed as a resident attending recent PC meetings he had witnessed intimidatory and disruptive behaviour by members of the Public. Chairman expressed the newly elected Parish Councils concerns and committed to address this problem. It was announced that at future Parish Council meeting residents of Claybrooke Parva will have priority to speak first during Public Participation, also that a person wishing to speak will be asked to confirm their name also in which parish they live. The Chairman hoped that future Parish Council meetings would now be more cordial than those of recent months.

4 Public Participation

No issues raised.

5 Disclosure of Personal Interests

No disclosures made.

6 Minutes of last Meeting

Due to an insufficient re-elected number of Cllrs, the Chairman signed the 26th April 2023 meeting minutes applying a caveat that the contents could not be verified.

7 Matters arising from Previous Meeting Minutes

There having been no previous meetings of this Parish Council there were no matters arising.

8 District/County Councilor report

No report.

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9 Finance

9.1 Payments & Receipts

Payee	Description	Paid Value
P Nunn	Clerk Expenses Printer costs	£1.99
P Nunn	Travelling to attend May 23 meeting	£3.60
AEH Auditors	Annual Audit Fee 2022 / 2023 period	£96.00
P Nunn	Clerk Salary April - May 2023	£179.40
HMRC	Tax for Clerk Salary April- May 2023 period	£44.80
Total Payments		£325.89
Received from	Description	Received Value
Natwest Bank	Interest	£2.92
Total Receipts		£2.92

Proposal to make payment and acknowledge receipts by Chairman, seconded by Cllr Middlemass. **Resolved.**

9.2 Bank Reconciliation

Current Account

Carried forward from 31st March 2023			£3842.48
April receipts	£2,524.50		£6,366.98
April Payments	-£173.62		£6,193.36
Outstanding April Payments	-£337.43		£5,855.93
May Payments	-£325.89		£5,530.04
C/F Balance reported by Clerk at 17th May 2023			£5,530.34

Reserve Account

Carried forward from 31st March 2023			£3,743.46
Interest received			£ 2.92
C/C Balance reported by Clerk at 17th May 2023			£3,746.38

Proposal to accept by Chairman, seconded by Cllr Middlemass. **Resolved**

9.3 Accruals

The Chairman noted the accruals record presented by the Clerk did not contain any provision for expected legal expenses arising from previous Parish Councils actions.

9.4 Approval of Annual Accounts 2022/2023

Proposed for acceptance by Chairman seconded by Cllr Briggs. **Resolved**

9.5 Approval of Annual Governance Statement 2022/2023

The Chairman raised concerns regarding page 5 of AGAR section 8 was incorrect as it failed to record any provisions for on-going legal expenses attributed to the previous PC's actions, this was acknowledged by the Clerk but did not explain the reason why this had not been recorded in the AGAR. Accordingly the Chairman declined to endorse page 5 of the AGAR. Proposed for acceptance by Cllr Briggs, seconded by Cllr Jenkins. **Resolved.**

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9.6 Approval of Account Statement 2022/2023

Proposed by the Chairman, seconded by Cllr Jenkins. **Resolved.**

9.7 Approval of Certificate of Exemption 2022/2023

Proposed by the Chairman, seconded by Cllr Middlemass. **Resolved.**

9.8 Approval of Certificate of Exemption 2022/2023

Proposed by the Chairman, seconded by Cllr Middlemass. **Resolved.**

9.9 Exercise of Public Rights 2022/2023

Proposed by the Chairman, seconded by Cllr Middlemass. **Resolved**

9.10 Approval of AGAR Audit Report 2022/2023.

The Chairman noted the report AGAR page numbering was incomplete, pages 1 & 2 were missing, the Clerk advised pages 1 & 2 were guidance notes for completing the report. The Chairman requested the Clerk provide necessary proof outside of the meeting. Proposed by the Chairman, seconded by Cllr Middlemass. **Resolved.**

10 Planning

- a) No new or unresolved planning applications.
- b) Enforcement Notice Claybrooke Hall 19/00356/DEVS & EN627- HDC are awaiting approval of a legal warrant to gain access.
- c) Spinney View Farm – HDC Enforcement period for removal of stored Static Caravans and stored Vehicles expires June 2023, residents have raised concerns about new drains terminating into the stream adjacent the eastern edge of the site causing potential environmental issues. HDC have been made aware and say they will monitor the site. Chairman expressed concern the developer was on breach of the site planning conditions by increasing the number of Static Caravans on site. The Parish Council will write to HDC Planning Director raising this issue seeking clarification if the developer is permitted to deviate from the planning conditions.
- d) R20/0259. Land to Rear of Cross in Hand HGV Facility is rejected.
- e) R230310. Land to rear of Cross in Hand HGV Facility new planning application has been submitted.

11 Councillor Training

Clerk to issue information to Cllrs.

12 Joint Burial Committee.

The Chairman under the provisions of CPPC Standing Order section 1 a, advised this agenda item would be moved and considered within the section 16 of the meeting. The Clerk raised objections, the matter was accordingly moved to section 16 of the meeting.

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13 Green Lane Public Right of Way

Registration application with LCC is ongoing.

14 Correspondence.

A letter on behalf of Claybrooke Parva residents has been received, as referenced within Chairmans announcements (3) of these minutes.

15 Any Other Business.

- a) Cllr Jenkins advised a burnt out car had been dumped in a fielding neighboring his land the Police had been made aware.
- b) Cllr Jenkins advised he has corresponded with Magna Park concerning footpaths and is awaiting a reply. *'Correction raised by Cllr Jenkins, his correspondence on this matter is with LCC not Magna Park'*
- c) Cllr Briggs raised the issue of speed bumps being installed along Woodway Lane. *'Correction raised by Cllr Briggs the reference to 'speedbumps' is incorrect; the issue raised was the unsafe speed of vehicles along Woodway Lane approaching CP and that the Parish Council might consider recording speeding incidents and near-miss incidents.'*

16 Proposal made to pass a resolution in accordance with the Public Bodies (Admissions to Meeting) Act 1960 to exclude Public and Press for discussions of a Private and / or Legal nature.

Proposed by the Chairman, seconded by Cllr Jenkins. **Resolved.**

The Public left the meeting at this point.

These minutes concerning the Parish Council meeting held on 17th May 2023 are **Resolved** as correct and accordingly circulated to all members also published as public record.

Chairmans Signature..... *Graham Hart*

Name..... GRAHAM HART

Date..... 26th July 2023