**Claybrooke Parva Parish Council**

**Annual Parish Council Meeting to be held on Wednesday 17th May 2023 at 7.00 pm in the Village Hall**

**Agenda**

1. **Members Present**
2. **Apologies**
3. **2022/23 Parish Council report by outgoing chairman**
4. **Election of Chairman and Vice Chairman to the Council (outgoing Chairman to step down)**
5. **Disclosure of Interests**
6. **Acceptance of Minutes of last meeting on 18th May 2022**
7. **Parish Council Annual Report by incoming Chairman**
8. **Finance**

* Consideration of Financial Annual Report
* Consideration of Asset Register
* Consideration of Annual insurance

1. **Review of Code of Conduct/ Financial Regulations/ Standing Orders/Risk Assessment and other Policies**
2. **Review of Insurance Cover**
3. **Outside Bodies’ Accounts and Reports**

* From Burial Committee, Marc Smith Charity and Alderman Newton Charity

- Election of Parish Council representatives to

- Joint Burial Committtee

- March Smith Charity

- Alderman Newton charity

1. **Dates for Council meetings and Annual Council meeting for 2023/24**

12**. Any Other Business**