**Claybrooke Parva Parish Council**

**Minutes of Council Meeting held on Wednesday 5th April 2023 at 7.30pm in the School Hall**

1. **Members Present**

 Cllr Neil Blackhall (NB), Chair , Cllr Ray Middlemas (RM), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk

There were 16 members of the public present.

The meeting was recorded by a resident.

**2. Apologies for Absence**

 There were not any apologies.

1. **Chairman’s Announcements**

There were not any announcements.

1. **Public Participation**
* A resident read a statement asking questions about the temporary appointment of RP to the Parish Council.
* Concerns were raised about cemetery management.
* 2 residents read statements concerning Parish Council management.
1. **Disclosure of Personal Interest**

There were no disclosures.

1. **Minutes of last meeting held on8th March 2023**

Proposed by NB and seconded by RM. **Resolved** **to** accept as an accurate record and signed by NB.

1. **Matters Arising from Previous Minutes on 8th March 2023**

- LCC were contacted about traffic calming measures and speeding along and by Church Lane. Unfortunately, LCC only consider locations where essential safety improvements have to be made, or there has been recent accident history and this area does not meet their criteria for action.

1. **Matters raised by District/County Councillor**

RP provides regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

 There have been a number of complaints received from resident not being able to register for green bins which is being investigated.

 A reminder was given about taking an photo ID with when voting.

1. **Finance**
2. **Payments and receipts:**

 Payment to P Nunn expenses. (Printer costs

 April - £1.99 ; fuel to attend April meeting - £3.60; stamps £5.44) 11.03

Payment to AEH Accountancy for annual payroll 120.00

Payment to Npower for electricity Jan- March 2023 17.59

 **Total payments**: £148.62

 **Receipts**

 There were not any receipts.

 Proposed by NB and seconded by RM. **Resolved** that the payments to be paid and receipts noted.

 ii) **Bank Reconciliation**

Submitted for end of March 2023 showing bank reconciliations on both accounts.

**Balances:**

Current Account:

 c/f at 31.03.23 3842.48

 April Payments 148.62 3693.86

 **Reserve Account**

 c/f 31.03.23 3743.46

 Proposed to be accepted by NR, seconded by RM, to be approved**. Resolved.**

**10. Planning**

 i) **New/unresolved planning applications**

**23/00406/FUL-** neutral

 ii) **Other/ Ongoing planning matters**

a) **Enforcement notice for Claybrooke Hall, Reference: 19/00356/DEVS  Enforcement Notice Reference : EN627.** Haha/extension of garden enforcement . HDC have applied for a warrant to gain access and awaiting approval.

 b) **Spinney View Farm-** HDC enforcement have given the owner 4 months to remove the static caravans as not causing significant harm to the amenity. No unauthorised activity has been witnessed when last inspected.

 **c) R20/0259** – Land to rear of Cross in Hand for HGV facility- went to public enquiry on 10.1.23. No result as yet.

**11. Councillor or Other Training**

 No training needs at this time.

**12. Burial Committee Update**

 There have not been any meetings.

**13. Matters Arising**

 **- Re-seeding of area near churchyard –** The area still has weeds growing some of which may affect the skin. It was proposed by NB, seconded by RP, that weed and feed be scattered on the area. **Resolved.**

 - **Public Right of Way –** Church Lane- Woodway Lane registration – have had a response from LCC and ongoing albeit slowly.

 **- Litter pick-** was held on 12th March and grateful thanks go to those volunteers who helped. Thanks also to the local Wombles who had already cleared Woodway Lane.

 **-** **Free trees from LCC–** will be available from November and many varieties available. Please let the PC know if you know of any suitable area(s).

 **14. Correspondence**

 A choral concert is being held on 1.7.23 at the church and a request has been lodged to use part of the area in front of the church for parking. To be considered.

 Received confirmation from HDC that 7 nominees have come forward to be Parish Councillors so there will be an election for the Parish on 4ht May 2023. 5 places are available.

**15. AOB**

Thanks were given to RP for standing in as a temporary Parish Councillor to allow the Parish Council to be quorate and carry on business as usual.

 **Remember when voting a photo ID is required. The last day to obtain an election certificate, if you do not have a photo ID, is 25th April.**

**16.** It was proposed by NB, seconded by RM, to pass resolution in accordance with the Public Bodies (Admissions to Meetings) act 1960 to exclude public and press for discussions concerning matters protected by legal and professional privilege. **Resolved.** The confidential report dated 5.4.23 was approved.

 Meeting ended at 2035 and all residents left the meeting.

**17. Date of Next Meeting**

The next Parish Council meeting will be held on Wednesday 26th April 2023 at 7.30pm in the School Hall.

To **resolve** that the minutes of the meeting of the Council/committee held on the 5th April 2023, and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Neil Blackhall…………………………………………

Date:……………… 26th April 2023…………………………………