**Claybrooke Parva Parish Council**

**Meeting to be held on Wednesday 8th March 2023 at 7.30pm at the school hall**

**Agenda**

1. **Members present**
2. **Apologies for absence**
3. **Chairman’s Announcement**

* Resignation of Parish Councillors leaving the Parish Council non- quorate
* Appointment of DCllr R Page to Parish Council by HDC with an Order made under s91(1) of the Local Government Act 1972.
* Future of CPPC if inquorate in the future

1. **Public Participation**
2. **Disclosure of personal interests**
3. **Approval of Minutes of last meeting held on 7th December 2022**
4. **Matters Arising from the Minutes of meeting on 7th December 2022**
5. **Matters raised by District/County Councillor**

1. **Finance**
2. Payments/ Receipts
3. Bank reconciliation.
4. **Planning**
5. **New/unresolved planning applications**

**22/02030/TCA-** work to trees at the Belfry

ii) **Other/ Ongoing planning matters**

Enforcement notice for Claybrooke Hall **Reference: 19/00356/DEVS  Enforcement Notice Reference : EN627.** Haha/extension of garden enforcement . HDC have applied for a warrant to gain access.

**22/00460/FUL –** Watling House – awaiting bat survey

**Spinney View Farm**

**R20/0259** – Land to rear of Cross in Hand for HGV facility- went to public enquiry on 10.1.23

1. **Councillor or Other Training**
2. **Burial Board update**

* Resignation of JBB representative
* Appointment of new JBB representative
* Delegation of authority of JBB representative and dispensation to speak and vote and future meetings
* Change of name of Joint Burial Board and governance review to include clerk’s responsibilities; change of website; training for clerk and committee members
* Terms of Reference for Burial Committee
* Agreement for UPC clerk to take on financial/audit responsibilities for all 3 parishes
* Correspondence from Claybrooke Magna and Ullesthorpe Parish Councils

1. **Matters Arising**
2. Lutterworth Area Community Fund
3. Public right of way - Church Lane – Woodway Lane- registration
4. Weed removal on corner of village green
5. Method of voting in Parish/district elections – ID required
6. Election briefing 7th March 2023
7. Litter pick on 12th March 2023
8. Possible greenways funding
9. **Correspondence**

1. **AOB**

**17 . To pass resolution in accordance with the Public Bodies (Admissions to Meetings) act 1960 to exclude public and press for discussions concerning matters protected by legal and professional privilege. To discuss a letter from a resident**

**18. Date of Next Meeting**