**Claybrooke Parva Parish Council**

**Meeting to be held on Wednesday 7th December 2022 at 7.30pm at the school hall**

**Agenda**

1. **Members present**
2. **Apologies for absence**
3. **Public Participation**
4. **Disclosure of personal interests**
5. **Approval of Minutes of last meeting held on 5th October 2022**
6. **Matters Arising from the Minutes of meeting on 5th October 2022**
7. **Chairman’s Announcement**
8. **Matters raised by District/County Councillor**

1. **Finance**
2. Payments/ Receipts
3. Bank reconciliation.
4. 2023/24 Budget
5. 2023/24 Precept approval
6. Approval of N Repton as signatory on bank accounts
7. Pay award for clerk 2022/23
8. Change of external auditor
9. **Planning**
10. **New/unresolved planning applications**

 ii) **Other/ Ongoing planning matters**

Enforcement notice for Claybrooke Hall **Reference: 19/00356/DEVS  Enforcement Notice Reference : EN627.** Report of site visit by HDC. Haha/extension of garden enforcement

 **APP/F2415/W/22/3291139** – Mere Meadows – change of use from 1 to 5 traveller pitches

1. **Councillor or Other Training**
2. **Burial Board update**
* 2023/24 precept
* Thefts at cemetery
* Launch of new website
* Wildflowers
1. **Matters Arising**
2. Road improvements from RP – traffic sign
3. Public right of way - Church Lane – Woodway Lane- registration
4. Village inspection 16.10.22
5. 2023 Parish Election costs
6. **Correspondence**
7. **AOB**

**16.** To pass resolution in accordance with the Public Bodies (Admissions to Meetings) act 1960 to exclude public and press for discussions concerning matters protected by legal and professional privilege.

 **17. Date of Next Meeting**