**Claybrooke Parva Parish Council**

 **Report On Annual Accounts 2021-22**

1. The Parish Council’s Annual Accounts are formulated on a Receipts and Payments basis in accordance with relevant audit regulations.

2. The Parish Council spent a total of £4393.54 against a precept of £4950.00. The precept increased this year by 0% in line with the agreed budget. A VAT refund for 2020/21 and 2021/22 will be will be finalized in the next financial year due to limited expenditure in these years.

3. The largest item of expenditure was the staff costs (£1285) and annual grass cutting (£1053). The Parish Council also employed a consultant to help with the successful objection of a planning application within the village (£500). The costs were shared equally with a neighbouring village. The Parish Council has also received a grant from HDC of £1042 for improvements to the village green. This grant will be spent in 2022/23.

4. At the year end the Parish Council held financial assets of £8448.99. This represents a small increase in reserves against 2020-21 due to the Covid 19 situation as spending was limited. These funds will continue to be monitored and used to fund the on-going asset replacement schedule. The fixed asset schedule has been reviewed and updated.

5. The Parish Council Reserve Account continues to attract very small amounts of interest reflecting the current low interest rate environment.

6. The Parish Council has no loans or finance agreements.

7. The Parish Council does not hold petty cash.

8. There were not any items raised at the last audit.

9. The Council’s website is regularly updated with latest minutes, agendas and other new items.

10. There was a significant event during the financial year due the Coronavirus pandemic but this did not result in any adverse financial implications for the Parish Council.

**Claybrooke Parva Parish Account Summary 2021-22**

**Receipts**

 **2020/21 2021/22**

Balance b/f 5200 6596

Precept 4980 4950

Bank Interest 1 0

Grants/Refunds 0 1297

**Total 10181 12843**

**Expenditure**

Staff Costs 1205 1226

Staff office expenses 54 59

Other 2326 3109

**Total 3585 4394**

**Net 6596 8449**

 **Bank Reconciliation**

**Name of Authority:** Claybrooke Parva Parish Council **County Area –** Leicestershire and Rutland

**Financial Year ending 31st March 2022**

**Prepared by:** Patricia Nunn – Parish Clerk/RFO

**Date:** 20th April 2022

**Balance as per Bank Statements as at 31st March 2021**

Current account 4721.94

Reserve account 3727.05

Total 8448.99

Less unpresented chequesat 31.03.22 *0*

**Net balance as at 31.03.22 8448.99**

**Section 137 Payments**

Section 137 of the Local Government Act (as amended) 1972 allows Parish Councils to spend up to £8.32, for 2020/21, per elector for purposes for which they have no other specific statutory power to continue but to build stronger relationships in the community.

The Section 137 calculation for the Council for year ending March 2022 is:

8.82 x 166 = £1464.12

Total spending was £25.00 (Remembrance Day wreath)

**Asset Schedule**

As at 31 March 2022 the following assets were held:

**Land and Property:**

Village Green - £ 80,000

**Other:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Value** | **Date** **Acquired** | **Date of Disposal** | **Notes** |
| Waste Bins (6) | 500 | 1999/2018 |  |  |
| Outside Light | 200 | 1999 |  |  |
| Main Road Seat | 265 | 2008 |  |  |
| Terracotta Pot | 40 | 2016 |  |  |
| Wooden Village Sign | 2,000 | 2000 |  |  |
| Parish Notice Board | 800 | 2017 |  |  |
|  |  |  |  |  |
| **Total** | **3740** |  |  |  |

**Grand Total - £83,740**

**Variances**

1. The difference between year-end cash at bank and annual net receipts /expenses figure is due to roundings.
2. There was an unpresented cheque in 2020/21 for £100 which was presented on 8.4.21.

**Name of external Auditor**: PFK Littlejohns

Prepared by Patricia Nunn – Parish Clerk/RFO