

NOTICE OF MEETING

Notice is given that the Meeting of CLAYBROOKE PARVA PARISH COUNCIL will be held at the School Hall, Claybrooke Parva on WEDNESDAY 9th January 2019 at 7.30pm and members of the Council are summoned to transact the business shown on the Agenda (see below).

All meetings of the Council are open to the public and they are welcome to attend. There is a Public Participation item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

AGENDA

Welcome

- 1. Election of Chairman**
- 2. Apologies of Absence**
- 3. Co-option of Councillors to fill two vacancies**
- 4. Declaration of Members Interests**
- 5. Public Participation (15 minute duration)**
- 7. Acceptance of Minutes of Meeting held on 21st November 2018**
- 8. To receive oral report from District Councillor**
- 9. Finance**
 - a) To receive and approve the Bank Reconciliation as at 31st December 2018
 - b) Payments:
 - 943 P. McCray November 2018 Salary £150
 - 944 The Gardener Grass cutting Sept/Oct/Nov £ 324
 - 945 P. McCray December 2018 Salary & Holiday pay £282.18
 - 946 P.McCray Final Expenses 2018 £84.01
 - c) To consider any budget items for 2019/20 re the precept application for 2019/20
 - d) **RESOLUTION:** To resolve that the Authorised Signatories in the current mandate, for the accounts detailed in section 1.3 of Nat West Business Banking Single Mandate be changed in accordance with section Authorised Signatories.

Robert Harrop, Sarah Milnes and Philippa McCray to be removed with immediate effect.

f) To consider grass cutting contract for 2019/20

10. Planning

a) To note any planning applications received since the last meeting and consider any received since issuing of the Agenda.

11. Correspondence

- Letter received from parishioner (23rd October 2018) further to ongoing complaints – Responded

12. Community Activity/Enhancement

13. Environmental Issues

a) Update on Registration of parcel of land previously known as The Green, Claybrooke Parva with HM Land Registry.

15. AOB at Chairman's discretion

The next meeting will be on Wednesday March 19th 2019

Please note the following provisional meeting dates for 2019:

March 19th 2019

May 8th 2019

July 10th 2019

September 11th 2019

November 13th 2019