**Claybrooke Parva Parish Council**

 **Minutes of Council Meeting held on Wednesday 8th December 2021 at 7.30 in school hall**

1. **Members Present**

 Cllr Neil Blackhall (NB), Chair , Cllr Graham Hart Vice Chair (GH),Cllr Ray Middlemas (RM), DCllr Rosita Page (RP) and Patricia Nunn (PN), Parish Clerk

There were 0 members of the public present.

**2. Apologies for Absence**

 Cllr Andrew Briggs (AB). Apologies were accepted.

1. **Public Participation**

 There were none.

1. **Disclosure of Personal Interests**

There were none.

1. **Minutes of last meeting held on20th October 2021**

Proposed by NB and seconded by GH and **resolved** **to** accept as an accurate record and signed by NB.

1. **Matters Arising from Previous Minutes on 20th October 2021**

- Can residents attend Burial Board meetings? - to be carried over to next meeting. **AB**

- Information on litter wombles passed on to NJ.

**-** Rubbish dumping on Woodway Lane was reported but difficult to act on by HDC as on private land. Photos to be taken and passed to Environment Agency/RP. **PN**

- The Sykes Trust were contacted about overgrown Spinney. A contractor has been contacted to start in new Year.

- Spinney View Farm – HDC confirmed was for equestrian use but this can be changed. Find out if need change of use if used for anything other than equestrian. **PN**

- Tree cuttings left at roadside reported to LCC. Up to owner to clear.

- No ideas received as yet about Queen’s Platinum Jubilee celebrations.

- Gates for village- information passed to RP. Awaiting decision from LCC probably by February.

1. **Chairman’s Announcements**

A resignation from position of Parish Councillor has been received from Dave Coventry (DC) and accepted by the Parish Council. Thanks go to DC for his hard work and commitment over the past 2 years.

1. **Matters raised by District/County Councillor**

RP provides regular email updates and information prior to the meeting of the Parish Council and all matters have been noted.

An electric community bus has been provided at Lutterworth for use in the town and in surrounding villages.

1. **Finance**
2. **Payments and receipts:**
3. Payment to P Nunn expenses. (Printer costs

 Nov and Dec (1.99 x 2 = £3.98 ; fuel to attend

 December meeting (1 x 8 x 45p = £3.60); 7.58

1. Payment to Royal British Legion – wreath 25.00
2. Payment to Claybrooke Joint Burial Board for cemetery 542.50

 extension contribution

1. Payment to The Gardener for 2 cuts (Nov and Oct) 162.00

**Total payments**: £737.08

**Receipts**

 31.10.21 Interest 0.03

 30.11.21 Interest 0.03

 Proposed by GH and seconded by NB,and **Resolved** that the payments to be paid and receipts noted.

ii) **Bank Reconciliation**

Submitted for end of November 2021 showing bank reconciliations on both accounts.

**Balances:**

Current account £5098.87

Reserve account £3726.93

 Proposed by GH, seconded by NB, to be approved**. Resolved.**

1. **Budget 2022/23**

The draft budget was discussed looking at expenditure to date and expected by end of March together with likely future costs, e.g. planning consultants, village green. The budget has not been increased for 2 years so it was proposed by NB, seconded by GH, that the budget be accepted with a 2% increase on the 2021/22 budget**. Resolved.**

Information on the breakdown of the burial board annual increase to be obtained. **PN**

1. **Precept 2022/23**

It was proposed by NB, seconded by GH, that a precept of £5049.00 be submitted to HDC in January 2022**. Resolved.**

**10. Planning**

 i) **New /Unresolved planning applications**

 **21/00294/FUL – Claybrooke Hall** – erection of gates, wall, railings and bin store – objected.

 ii) **Other/ Ongoing planning matters**

 **-** Enforcement notice for Claybrooke Hall **Reference: 19/00356/DEVS  Enforcement Notice Reference : EN627** – Appeals Inspector has reported and an enforcement order placed for both internal and external issues. Site will be visited in New year by Enforcement officer.

 - Enforcement notice issues for vehicle access to Woodyard, Claybrooke Magna. **Ref: EN647 -** noted.

**11. Councillor or Other Training**

 No training needs at this time.

**12. Burial Board Update**

 A meeting was held between NJ and members of the burial board on 30th October to discuss issues over the new cemetery.

 An update on all Burial Board matters to be held at the next meeting as AB not at the meeting.

**13. Matters Arising**

 **-Re-Design of Village Green** – An application for funds has been placed with HDC. Applications closed 25.11.21 so await response.

 **- Donation of bench by church-** there is a bench available and could be put other side of path to church. Church also willing to contribute to plinth. To be discussed further when know if funding is available.

 - **A5 Safety Issues** – The PC has written to Alberto Costa and National Highways with their concerns. There has been a meeting between them and RP. Various suggestions were made and it was agreed that the situation would be evaluated by National Highways. A representative from National Highways will be attending the next A5 Safety Group in the New year.

 - **Kissing Gate** – there is correspondence between the PC and LCC abut the gate’s ownership – awaiting final reply. Thanks to RM for making the gate safe.

 - **Road Improvements (RP)** – the suggestion and quotes for village gates have been given to RP and awaiting decision from LCC hopefully by February 2022.

 **14. Correspondence**

 There has been no correspondence since the last meeting.

**15. AOB**

 **-** Thanks go to GH for laying the wreath on behalf of the Parish Council on Remembrance Day.

 **-** Concern was shown at vehicles doing U turns at A5 – to be reported through Police Initiative.

 **-** Code of Conduct- changes have been made and will be sent out to Parishes - noted.

 **-** Omicron variant **-** RP stated that only 2 cases currently in Leicestershire.

Meeting ended at 2053

**16. Date of Next Meeting**

The next Parish Council meeting will be held on Wednesday 2nd March 2022 at 7.30pm in the School Hall.

To **resolve** that the minutes of the meeting of the Council/committee held on the 8th December 2021, and circulated to all members, be signed as a correct record.

Signature:…………………………………………………………………………….. (Chairman)

Name:……………Neil Blackhall…………………………………………

Date:…………………2nd March 2022…………………………………

**Action Point 1:** Can residents attend Burial Board meetings**? AB**

**Action Point 2:** **:** Photos of rubbish left at Woodway Lane to be taken and reported to RP/ Environment Agency. **PN**

**Action Point 3** : Spinney View Farm – HDC to be asked if need change of use if used for anything other than equestrian. **PN**

**Action Point 4**: Information on the breakdown of the burial board annual increase to be obtained**. PN**