**Claybrooke Parva Parish Council**

**Meeting to be held on Wednesday 19th May 2021 at 7.30 at the village school Hall**

**Agenda**

**The meeting to start with a minute’s silence to remember the passing of HRH the Duke of Edinburgh and also all those who lost their lives during the Covid pandemic.**

**Please note that if you intend to attend the meeting social distancing rules should be met and masks worn when entering and leaving the Hall.**

1. **Members present**
2. **Apologies for absence**
3. **Public Participation**
4. **Disclosure of personal interests**
5. **Approval of Minutes of last meeting held on 10th March 2021**
6. **Matters Arising from the Minutes of meeting on 10th March 2021**
7. **Chairman’s Announcement**

Resignation of C Futcher as Councillor – agreement to advertise for co-option

1. **Matters raised by District/County Councillor**

1. **Finance**
2. Payments/ Receipts
3. Bank reconciliation.
4. Approval of Annual accounts report
5. Approval of Annual Governance Statement 2020/21
6. Approval of Accounting Statements 2020/21
7. Approval of Certificate of Exemption
8. Approval of internal auditor’s report
9. Exercise of Public Rights
10. Annual insurance
11. **Planning**
12. **New/unresolved planning applications**

 **Complaint ref no. FS 329277940 -** The developer recently has commenced alteration works to lower the public footpath in preparation for the installation of a dropped kerb to facilitate vehicular access to Claybrooke Hall via the ornamental gates.

 **21/00294/FUL** – Erection of gates, boundary wall and bin store. Claybrooke Hall – PC objected

 **21/ 00837/NMA** Removal of chimney an glass apex and change of materials – The Leasowes, Main Road

 ii) **Other/ Ongoing planning matters**

 Enforcement notice for Claybrooke Hall **Reference: 19/00356/DEVS  Enforcement Notice Reference : EN627**

**19/01871/FUL -**Complaint about lack of replies to information requested about reinstatement of haha etc at Claybrooke Hall

1. **Councillor or Other Training**
2. **Burial Board update**
3. **Matters Arising**
4. Re-design of village green - community day to clear corner
5. **Correspondence**

**15. AOB**

**16. Date of Next Meeting**