

# Claybrooke Parva Parish Council

Meeting to be held on Wednesday 16<sup>th</sup> October 2019 At 7.30 pm in the  
School Hall

## Agenda

1. **Members present**
2. **Apologies for absence**
3. **Public Participation**
4. **Disclosure of personal interests**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

5. **Approval of Minutes of last meeting held on 10th July 2019**
6. **Matters Arising from the Minutes of meeting on 10th July 2019**
7. **Chairman's Announcements**
  - i) **New Parish Clerk**
8. **Matters raised by District/County Councillor**
  - i) Leaders Report from RP sent on 25.09.19
9. **Finance**
  - i) Invoices for payment/ Reimbursements/Receipts
  - ii) Bank reconciliation
  - iii) Banking arrangements
  - iv) VAT return
10. **Planning**
  - i) **New/unresolved planning applications**
  - ii) **Other/ Ongoing planning matters**  
Wells Close update – letter from N Jenkins
11. **Councilor or Other Training**
12. **Correspondence**
  - i) Invitation to Police Intercultural evening on 14<sup>th</sup> November
  - ii) Annual Parish Liaison Meeting 6.11.19
  - iii) Community Funding
  - iv) Community Governance review
  - v) Update of Gazeley buying additional land – N Jenkins

vi) Correspondence from parishioners (2 letters)

**13. Matters Arising**

- i) Arrangements for Christmas
- ii) Remembrance Day planning
- iv) Signing of electronic mail consent forms
- v) Village Snow Warden

**14. AOB (at Chairman's discretion)**

**15. To pass resolution in accordance with the Public Bodies (Admissions to Meetings) act 1960 to exclude public and press for discussions concerning matters protected by legal and professional privilege**

**14. Date of Next Meeting**

Wednesday 13th November 2019 , 7.30pm in the School Hall