

NOTICE OF MEETING

Notice is given that the Meeting of CLAYBROOKE PARVA PARISH COUNCIL will be held at the School Hall, Claybrooke Parva on WEDNESDAY 10th July 2019 at 7.30pm and members of the Council are summoned to transact the business shown on the Agenda (see below).

All meetings of the Council are open to the public and they are welcome to attend. There is a Public Participation item at which members of the public may make comment or ask questions about matters relating to the work of the Council.

AGENDA

Introduction and welcome (HDC Head of Legal and Democratic Services)

1. Election of Chair/Vice Chair
2. Apologies of Absence
3. Declaration of Members Interests
4. Minutes of Previous Meeting
5. Public Participation (15 minutes duration)
6. Appointment of Parish Clerk
 - i) Interim arrangements
 - ii) To agree process for appointment of permanent clerk
7. Banking Arrangements
 - i) To agree authorised signatories to parish accounts and update Of Nat West Single Mandate
8. Financial Matters
 - i) Invoices received and paid by HDC in the interim
 - ii) Annual Governance and Accountability Return (AGAR)
9. Councillor Training
10. Parish Council website
 - i) To agree interim arrangements for updating of parish website
11. Planning Applications
12. Correspondence
13. To receive report from the District Councillor
14. Any Other Business at the Chairman's discretion (for discussion only)

15. Date of next meeting

16. To pass a resolution in accordance with the Public Bodies (Admission to meetings) Act 1960 to exclude the public and press for discussions concerning professional legal advice protected by legal and professional privilege.

i) Legal action against Claybrooke Parva Parish Council