Claybrooke Parva Parish Council

Minutes of the Claybrooke Parish Council meeting held on the 12th July 2017 in the School Hall, Claybrooke Parva commencing at 7.00pm.

In attendance Councillor R. Harrop *(in the Chair)*

Councillors: C. Allen, S. Milnes, I. Robertson, C. Staton, M. C. Howell *(Clerk).*

*District Councillor R. Page and 12 member of the public attended*

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| 17/15 | **Apologies** There were no apologies and all councillors were present. |  |
| 17/16 | **No Declaration** of Interests were made. |  |
| 17/17 | **The minutes** of the meeting of the 12th April having been circulated were approved and signed by the Chairman. |  |
| 17/18 | **Matters Arising.** Neighbourhood Watch. Mr Jenkins had volunteered to undertake this role but following his investigations into the commitment he has declined to take this on.  Following discussions the Chairman considered it was premature to elect a Vice Chairman as two of the Councillors were new to the Parish Council. It was agreed to leave this matter in abeyance until a later date. The Clerk confirmed that although desirable it was not necessary to have a Vice Chairman. |  |
| 17/19 | **County and District Matters.** Cllr Page reported the main topic at the moment which was the Local Plan and this would be discussed at item 9 on the agenda.*(see minute 17/23)* |  |
| 17/20 | **Finance.** Eight cheques as listed on the agenda had been paid.  The bank reconciliation was presented, approved and signed by the Chairman. This showed a balance of £5960.67 as at 1st July 2017 and an expenditure of 40% of the Annual Precept. |  |
| 17/21 | **The Green.** The Members received a report on the findings of the questionnaire that had been circulated to every household in the village.  The results of this survey were quite conclusive. 68% recommending that the four trees under discussion should be removed, with 12% recommending that the one dangerous tree should be felled and 25% recommending leaving all the trees.  It was proposed and seconded that the Parish Council accept the views of the survey and the advice of the two arborist and have the four trees removed. The Clerk outlined the costings and timescale and this was voted upon and carried unanimously.  It was further agreed to go ahead with the hedge cutting alongside The Green and if possible between October and March ‘lay’ the four self-seeded saplings that are growing within the hedge. If this is not possible they should be removed. | MCH |
| 17/22 | **Planning**. Since the agenda had been prepared on additional planning application had been received and details had been circulated to Members.  17/01080/FUL Change of use from residential to a Dog Day Care facility.  The Clerk was instructed to object to this application on highway grounds, noise and the necessity of two dog care centres in close proximity. | MCH |
| 17/23 | **The Local Plan.** District Councillor Page outlined the proposals and timetable for this plan. Release date had now been put back which gave less time for minor authorities and the public to comment. HDC will now produce the document on 4th September and it will go to full council on 18th September.  Claybrooke Parva Parish Council were concerned that the Local Plan showed a Gypsy/Travellers site at Spinney View Farm. In addition to those raised on the report attached to the agenda concern should also be expressed on…  Why another site is required in the village when permission exists in Woodway Lane? Why are all Gypsy Travellers sites in HDC located in the Ullesthorpe, Lutterworth Ward of the District?  A further concern on the Local Plan was the possible expansion of Magna Park where if the two large planning applications are granted and The Plan adhered to it would create 12,500 new employment places. While the creation of new jobs should be applauded the Local Plan makes no provision for the additional housing/medical facilities/schooling for this influx in the population.  The Clerk was instructed to write to The Leader of HDC expressing our concerns on these matters.  While Councillors were specifically concerned about their own community. They would continue to support the adjacent villages and are hopeful that this agreement would be reciprocated. | MCH |
| 17/24 | **Parking Security** Mr G. Scrine holds the key to the bollard that prevents unauthorised vehicles from parking on The Green. He removes the bollard for weddings, funerals or special occasions if he considers the grassed area is firm enough to accommodate cars gaining access to the church. Members welcomed the work that Mr Scrine does and is in full agreement of him continuing this work and giving access to vehicles entirely at his discretion without reference back to the Parish Council. |  |
| 17/25 | **Newsletter.** In compliance with the Transparency Act it was considered a quarterly newsletter should be composed and distributed throughout the village. Cllr. Staton agreed to set up a template for this publication and all Members would consider any articles they consider would be appropriate.  Initially these would be fed into The Clerk although it would eventually be the intention to have firm deadline dates and a dedicated Editor.  The first issue dealing predominantly with The Local Plan was considered to me imminent with distribution by individual Councillors. | CS  ALL |
| 17/26 | **Councillor/Chairman’s Training** The Chairman requested that all Councillors consider attended a training session to familiarise themselves with Council work and procedures.  The Clerk was asked to circulate the available dates and book places for Members as appropriate. | MCH |
| 17/27 | **Public Participation**. Concern was expressed that there appears to be no action taken on the illegal use of land in Wells Close (Woodway Lane) and the abuse and inconvenience afforded to residents in the vicinity. Councillor Page agreed to raise this matter at HDC and asked that the Parish Council write direct to her and HDC with our concerns and also contact the Police Crime Commissioner and ask that action is taken.  A question was raised about speeding vehicles through the village. The Clerk had raised this problem with LCC but to no avail. It was suggested that we may find informal speed camera guns a deterrent although these would be inappropriate at night times.  The Parish Council should again approach the LCC and request a site visit with proposals for speed humps, traffic pinch points or other traffic calming devices.  Members are aware that this is also a concern of Claybrooke Magna Council and a joint approach may be more appropriate.  Mr N. Jenkins expressed concern that his views on two items had not been incorporated on the agenda. If he is aware of agenda items in advance he is prepared to produce a comments report on appropriate items. The Chairman thanked him for his offer and it is a matter that the Council would consider. | RP  MCH  MCH  RH |
| 17/28 | **Other Matters:** The Clerk reported that the Boundary Review has now been completed and is with the Secretary of State for Parliamentary approval. There is little or no effect to Claybrooke Parva, the Ullesthorpe Ward now includes a section of Dunton Bassett but remains a one councillor ward for an electorate of 2146. |  |
| 17/29 | **Meetings**: The next meeting would be on the 6th September followed by one on the 6th December. |  |
| 17/30 | **Attendance:** There were no apologies. All councillors were present for the entire period of the meeting. |  |

Chairman ……………………………………………. Date …………………………………